

## **Analytics Cheat Sheet**

#### Inform your decisions with data rather than opinion

Implementing analytics into your website can be both exciting and terrifying. Google Analytics can be overwhelming, too much data can be an overload, and knowing how to use the data can be difficult.

But it's all worth it! We've summarised what to consider when jumping into analytics, starting with the question, "what are we trying to achieve with data?" Choose a small number of high value metrics, be agile in your experiments, test often, measure and iterate.

What is the purpose of your website? Informational **Transactional**  Collect donations Communicate relevant content Complete tasks Organisation information Collect emails Generate ad revenue **Onsite performance** Increase conversions » Referring traffic » Page views Your goal » Exit pages » Bounce rate -00 » New vs. » Time on site returning visitors » % new users Paid traffic to site **SEO** » Impressions » Page rank Strategies to achieve your goal » CPC (cost per click) » Page load speed Paid search and SEO can be » CPA (cost per aquisition) » Organic traffic sources implemented independently but are » CTR (click-through rate) most effective when used together.

#### **DATA AND CONTENT**

Content on your site is how visitors decode your intended message and ultimately drive on-site actions. Data will help to inform you what existing content is resonating with audiences, what content could be missing from your site and what underutilised content you could surface to the top of your site.

#### Auditing a site

Take the time to comb over the entire site, identify where easy opportunities are and note where the bloat is that you can cut or make easier to find.

#### Migrating a site

It's tempting but don't blindly copy over all of your old site's content to the new one. Look to only bring over the high performing and business critical content. Everything else should be carefully reviewed.

#### New website

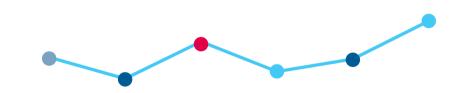
This is your time to shine. Research what keywords, headings, and topics are going to have the greatest penetration when it comes to SEO and engaging your website visitors.

### Maintaining a site

Dashboard important metrics that help you and your team determine the success of your content in real time. Set aside time in the week to review and action the dashboard to avoid the set-and-forget trap.

# REMEMBER: IF YOU CAN MEASURE IT, YOU CAN IMPROVE IT

- Only track data that is relevant to your organisation and audience
- Identify what content your audience might be interested in engaging with using <u>Google</u> <u>Keyword Planner</u> and <u>Google Trends</u>
- **3.** Avoid being overwhelmed with data and only track a few pages or actions to start with
- **4.** Use the data you gather to prompt actions, events and content creation from your team
- **5.** Concentrate marketing and PR efforts by mapping out where your website traffic comes from
- **6.** Identify what is being searched for on your website to identify missing information or content visibility
- 7. Understand the age, gender, and interest categories of your audience with Google Analytics Demographics reports



- **8.** Clearly communicate the data you are tracking with simple dashboards or spreadsheets
- 9. Identify when a desired action is made on your website with Google Analytics Conversion Tracking
- **10.** Test the effectiveness of your content with A/B testing

# YOUR DATA JOURNEY

Getting started with analytics tools

